

## Board of Governors Annual plan rolling

Meeting	Item description (excludes usual minutes and other housekeeping etc)	Strategic	Statutory/ regulatory	CUC Code and good practice	Other committees where a requirement or expectation
<b>September BoG</b>	<b>Main theme: under 18s</b>				
	Strategic plan and Business plan updates (could be included in Principal's report)	x			
	Principal's public and private reports (to include NSS/WSS results and update on enrolments)	x		x	
	Safeguarding public and non public and revisions to policy		x		
	Carbon reduction KPI and revised strategy		x		
	Chairmanship of Audit & Risk			x	Governance & Effectiveness
	School's Risk Register		x		Audit & Risk
	Period 4 financial forecast				
	Students' Union Annual report (from Sept 2020)			x	
	Short report on Barbican Guildhall Creative Alliance		x		
<b>November BoG</b>	<b>Main theme: Higher Education - academic and other assurances</b>				
	Strategic Plan and/or business case update	x			
	Principal's public and private reports	x		x	
	Academic Assurances: Academic Board annual report and Academic Assurance Working Group report			x	Academic Assurance Working Group
	"Single conversation" with OfS (financial statements for previous academic year, audit assessment, assurances etc) -		x		Audit & Risk, and Finance & Resources
	Budget for City of London	x		x	Ideally Finance & Resources first
	International strategy		x		
	Space (could be included in Principal's report)?		x		
	Remuneration Annual report		x	x	Remuneration & Noms Committee
	BoG Recruitment strategy (including role descriptors)			x	Remuneration & Noms Committee
<b>February BoG</b>	<b>Main theme: Research, Knowledge Exchange (&amp; Barbican Alliance)</b>				
	Strategic Plan update (could be included in Principal's report)	x			
	Principal's public and private reports (to include student number snapshot)	x		x	
	Research & Knowledge Exchange annual report (to include reference to research ethics and research integrity) and short presentation			x	
	Compliance with the CUC Code of Governance (for inclusion in the annual assurance statement)			x	To be seen by Governance & Effectiveness Committee first

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	Prevent: report to Board following annual monitoring report to OfS for previous year (for info) -		x		
	Access Agreement/Participation Plan: report on monitoring for previous year (for discussion)		x		Senior Management Team first
	Widening Participation Strategy (for approval)				Academic Board/SMT first
	TRAC report (for info)		x		To Finance & Resources Committee in Jan
	Equality scheme & action plan (to include BoG diversity)			*	School Committees first
	Safeguarding update - verbal				
<b>Late May/ early</b>	<b>Theme: general business</b>				
	Strategic Plan update (could be included in Principal's report)	x			
	Principal's public and private reports (to include forecast on enrolments)	x		x	
	Assurances: promotion of equality and diversity to include the results of the monitoring and the action taken			x	
	Academic Assurances: actions to enhance to student experience			x	
	Development and fundraising annual report			x	
	Financial forecasts for OfS (this year Sept but might revert back to summer)		x		Finance & Resources first
	Approval of tuition fees for next recruitment cycle		x		Senior Management Team first
	Nominations for honorands			x	Senior Management Team first, then Nominations Committee
	Safeguarding update - verbal				
	Annual waivers report (Procurement)t			x	Grand Committees
<b>2 March away day</b>	Business plan and KPI performance				
	New projects				
	Artistic plan for the following academic year				
	Afternoon: joint meeting with Barbican, poss Creative Alliance bridging document and C4M				

## One-off items for 2019/20

Item description (excludes usual minutes and other housekeeping etc)	Details	Proposed Committee date	Strategic	Statutory/regulatory	CUC Code and good practice	Other committees
Teaching & Learning Strategy document	Current one expired 2017 - new one needs to be approved by the Board	Awaiting new Associate Dean of Teaching & Learning - May earliest, possibly Sept 20	x		x	Academic Board
Strategic goal 2 - project 2	Jointly developing an evaluation and research strategies / frameworks, in particular by exploring the impact of Barbican Guildhall Programmes in society	date to be determined when something available to share				
Widening Participation Strategy document	Includes access and equality and diversity	Feb-20	*			Academic Board/SMT
International strategy document		Nov-19*				
Programme Closure document	BA in PACE	Nov-19		*		Academic Board
Research Excellence Code of Practice	to be presented alongside research annual report	Feb-20			*	Academic Board/SMT
Waiver report	Tribal Student Record Systems	Sep-19		*		
For circulation outside of Board papers	Cycle of general financial reporting (when OfS cycle becomes clear)				x	
	Update on statutory returns				x	